

Communication Guidelines for Media Personnel

By initialing each item,	you understand v	vhat is being asked by Bridge	e II Sports to	Initial Here
keep all participants saf	e. You do not hav	ve to initial in the darkened s	paces.	
1. WE WILL RESPECT TH	IE DIGNITY OF TH	HE SUBJECT.		
Special consideration	will be given to	photographs depicting indivi	duals with	
disabilities in accurat				
Wherever possible, w	ve will explain to	the subject the likely use of	the images	
taken.				
We will not photogra				
We will not interview				
2. WE WILL NOT EXPLO	IT THE SUBJECT.			
We will not manipula				
situation.				
We will never publish a minor participant's full name or contact information.				
Adult participants must give consent for use of full name (first, last).				
We will show people with disabilities as active and capable and will not use				
language or images t				
3. WE WILL MAINTAIN	STANDARDS OF	TASTE AND DECENCY.		
No images that are considered erotic, obscene, pornographic will ever be used.				
We will not make gra				
All written and oral accounts of programs and events will be made in Person				
First Language. (See p	policy for exampl	e)		
		it of cooperation with Bridge II Spo the media requirements to the be		the unique stories of
Media Representative Printed	l Name	Med	dia Outlet	
Position/Title		Date of Interview	Date of Publi	cation
Email Address		Cell	Phone Number	
Names & Contact Information	n for Additional Repr	esentatives (i.e. cameramen, etc.)		
Media Representative Signatu				
For any questions abo	out these policies	and procedures or other me	edia requests, p	lease contact
Brad Rosell, M	larketing Manage	er at 1-866-880-2742 or <u>brac</u>	dr@bridge2spo	rts.org
For Internal Use Only:				
Approved:	Badge Issued:	Badge #:	Badge Re	eturned:



Policies and Protocol for Media

Bridge II Sports is a non-profit organization that creates opportunities for youth and adults with physical disabilities to play sports while developing confidence, character, self-esteem and tenacity.

Due to the nature of our organization and communities that we serve, our athletes and program participants have distinct stories, uncommon vulnerabilities, and are in a unique place in their life journey. A strong relationship with the media is important in sharing our stories – both the stories of individuals and of Bridge II Sports – therefore, shared respect for this uniqueness is expected. The following policies are required to honor the athletes and their stories with intention, respect, and safety.

For all media representatives in contact with BIIS participants, families and/or events:

- All media personnel must sign an agreement with BIIS outlining their understanding and adherence to these policies and protocol; agreements are effective for the event listed on their respective forms.
- Once approved, all media personnel will be given a BIIS media identification badge, which must be displayed prominently at all times; please return at the conclusion of the event or interview.
- To be photographed or interviewed, ALL athletes must have given written, signed consent.

For all athletes and program participants (Youth & Adult):

- No athlete photographs or interviews without a written, signed consent form
 - o Youth (minors under 18 years of age) must have form signed by a parent or guardian
 - Anyone wishing to not be photographed and/or interviewed will be wearing a colored wristband. No pictures = red band; No interviews = green band
- All youth are considered by BIIS to be potentially high-risk for child predators
- **Only one** of the following combinations listed below may be used to identify minor participants in any BIIS activities, including athletes, program participants, family members, observers, etc.:
 - o Participant's age and county of residence
 - o First name and age
 - First name and state of residence
- Under **NO** circumstances should a minor participant's full name be included in any materials, print, social or online media, or any other media story.
- Adult participants must give consent for full name to be included in any materials, print, social, online media, or any other media story. Due to nature of their disability (ex. Traumatic Brain Injury, cognitive disability) some BIIS athletes may not be able to provide informed consent. Please be mindful of these athletes' rights and discuss any issues with BIIS staff.
- To ensure accuracy, interviewees may request and be granted the right to review and provide final approval of their story prior to printing or publishing
- BIIS may request approval of "quotes" received from participants.
- Person First Language is a MUST for all interviews, publications, and interactions
 - YES a youth basketball player who uses a wheelchair
 - o **NO** wheelchair bound basketball player
 - o Our athletes are people first. Their disability does not define them.



Person-First Language

At Bridge II Sports we strive to not only empower people with physical disabilities through sport but also challenge perceptions of disability in the community. We believe strongly that the words we choose and way we talk about people with disabilities can change the culture of awareness. We ask that all stories about BIIS and our athletes adhere to person-first language.

Person-First Language aims to avoid perceived and subconscious dehumanization when discussing people with disabilities. **Simply, people are people FIRST and should not be defined or identified by a condition.** A disability is considered a part of a person's overall self and something that they have, not something that they are. The use of *to have* is favored over *to be*.

Example: John has a physical disability vs. John is physically disabled

Person-first language can also be applied to any group that is defined by a condition rather than as a people (ie. Instead of 'the disabled' you'd say 'people with disabilities').

Examples of Person First Language

Person First Language	Unacceptable Language		
People with disabilities	The handicapped or disabled		
People with AIDS	AIDS victims/patients		
Paul has a cognitive disability (diagnosis)	Paul is mentally retarded		
Kate has autism (or a diagnosis of)	Kate is autistic		
Ryan has Down Syndrome	Ryan is a Down's; a Down's person; mongoloid		
(or a diagnosis of)			
Sara has a learning disability (diagnosis)	Sara is learning disabled		
Mary is of short stature/a little person	Mary is a dwarf/midget		
Bob has a physical disability (diagnosis)	Bob is a quadriplegic/is crippled		
Tom has a mental health condition	Tom is emotionally disturbed/mentally ill		
Nora uses a wheelchair	Nora is confined to/is wheelchair bound		
Steve receives special education services	Steve is in special ed;		
Steve receives special education services	He's a special education student		
Tonya has a developmental delay	Tonya is developmentally delayed		
Children without disabilities or able-bodied	Normal/healthy/typical children		
communicates with her eyes/device/etc.	is non-verbal		
Congenital defect	Birth defect		
Brain injury	Brain damage		
Accessible parking, hotel room, etc.	Handicapped parking, hotel room, etc.		
She needs or uses	She has problems/special needs		



Bridge II Sports Style Guidelines

In an effort to maintain our brand and consistency we ask that you adhere to the following style guidelines:

Bridge II Sports

Organization: Bridge II Sports (Bridge-space- capital i capital i- space-Sports)

pronounced Bridge to Sports

When abbreviated (on social media or upon second mention in writing): BIIS

Do not use: Bridge 2 Sports; Bridge2Sports, B2S

Website: www.bridge2sports.org or bridge2sports.org

Facebook and Twitter: @bridge2sports

Valor Games Southeast

In general: Valor Games Southeast

For the specific year: Valor Games Southeast (year) ex: Valor Games Southeast 2018

When abbreviated (on social media or upon second mention in writing): Valor Games SE (year);

VGSE (year)- ex. VGSE18

Do not use: Valor Games, Southeast Valor Games, 2018 Valor Games, 2018 Valor Games Southeast *Bridge II Sports should be identified as organization responsible for coordinating and hosting Valor

Games Southeast

Website: www.bridge2sports.org/valor-games-southeast/

Facebook and Twitter: @ValorGamesSE

August Madness

In general: August Madness, Bridge II Sports August Madness Wheelchair Basketball Fundraiser

For the specific year: August Madness (year) ex: August Madness 2018

Do not use: 2018 August Madness

*Bridge II Sports should be identified as organization responsible for coordinating, hosting and

benefiting from August Madness

Website: http://augustmadness.bridge2sports.org

Facebook and Twitter: @bridge2sports

For use of Bridge II Sports logos or guideline questions please contact Brad Rosell, Marketing Manager 866-880-2742 or bradr@bridge2sports.org